

| Freelancer Project Outline | | Business901 | | |
|---|--------------|--|---|---------------|
| Team Name: | Project Name | What levers will have the most direct Impact on Influencing the outcome? | | |
| | | Lever | Description | Rank (1 to 5) |
| Job Description: Describe the outcome you hope to achieve, how you envision the journey and the role the Freelancer will play. | | Structure: | Change in Organizational Structures. Schedules, Platforms, etc. | |
| | | Sample: | Sampling method and grouping (different from current) | |
| | | Standards: | Clarify expectations for current work practices | |
| | | Strategy: | Different strategies will be created and implemented. | |
| | | Self/Team Expectations: | Developing perceptions and beliefs in the relationship between effort and results. | |
| | | Security: | Levels of security and confidentiality | |
| Current State: What is the current state of the project - the starting point | | Explain your rationale for your lever rankings: | | |
| | | Do you want to stay at status quo or will the change require leveraging a transactional change In process or a transformational change In thought and practice? | | |
| | | <input type="checkbox"/> | Status quo believes the associated processes are effective and efficient; need clarification and adherence. | |
| | | <input type="checkbox"/> | Transactional change requires addressing a different set of variables or transactions. | |
| Future State: Descibe in detail what defines success and what the the future state will look like. | | <input type="checkbox"/> | Transformational change requires different thinking about the nature of the work that they are doing. | |
| | | Explain the rationale for selecting staus quo or transactional or transformational: | | |
| | | Synthesis Statement: If we are going to _____(summarize desired state), then we will need to (summarize Items this side of A3] _____. | | |
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| Created by Business901 | | Adapted from the book, The Five Levers to Improve Learning by Frontier and Rickabaugh | | |